

**NINTIRINGTJAKU WORK AGREEMENT**

*This form will be provided to contractor through Waltja website or faxed by Community Council or the nominated Nintiringtjaku worker. The contractor will complete the form and send it to the Nintiringtjaku worker. If everything is OK the Nintiringtjaku worker will sign it and send it back.*

NINTIRINGTJAKU WORKER \_\_\_\_\_

COMMUNITY: \_\_\_\_\_

Contact details: phone: \_\_\_\_\_ fax: \_\_\_\_\_

*See the attached Nintiringtjaku Profile to find out more about the Nintiringtjaku worker*

CONTRACTOR: Authorised person: \_\_\_\_\_

Organisation: \_\_\_\_\_

ABN \_\_\_\_\_

What event or program is the Nintiringtjaku worker being asked to help with?:  
\_\_\_\_\_

When will the work start? \_\_\_\_\_? How many hours of work? \_\_\_\_\_

*Please attach extra information about the work in clear simple English*

- Has a letter been sent to the Community Council explaining the program?
- Has Community Council given approval?
- If this is a research project, has it got ethics committee approval?
- Have the visitors to the community got a permit?

*Please attach evidence or details of approvals and permit.*

**TERMS OF PAYMENT**

The minimum rate of payment is \$30 per hour, for a minimum of 3 hours work. Travel time and independent work on behalf of the contractor will be included in claim for payment. The Nintiringtjaku worker will provide the contractor with a tax declaration form and an accurate signed and dated record of hours worked. The Nintiringtjaku worker requests that payment be by:

- Cheque within 7 days of completion of the contracted job.
- Pay into Bank account: \_\_\_\_\_
- Waltja Tjutangku Palyapayi to invoice the contractor on behalf of the Nintiringtjaku worker under a separate Memorandum of Agreement

I offer work to ..... (Nintiringtjaku worker) under these terms.

Signed \_\_\_\_\_ CONTRACTOR .../.../...

I agree to do this Nintiringtjaku work for the Contractor.

Signed \_\_\_\_\_ NINTIRINGTJAKU WORKER .../.../...

DRAFT SEPT 6<sup>TH</sup> 2007